

**Town of Somers  
Advisory Committee for Seniors  
Policies and Procedures Manual Subcommittee 6/20/18**

The meeting was called to order at 9:10 am. Attendees were Phyllis Gwilliam and Pat Bachetti.

**Minutes:** Minutes of the 5/9 meeting were approved as written. Motioned by Pat and seconded by Phyllis. Agreed.

**Audience:** None

**Status of Sections:** We reviewed completed and approved sections. Also made a list of Sections assigned and needed to be completed. It was felt that good progress has been made to date and the committee will continue to move forward on the remaining sections as we meet. Attending members gently reviewed unfinished sections and decided to table further discussion until the full committee will be in attendance.

**Future Meetings:** Attendees reviewed calendar. Next meeting will be July 11.

**Adjournment:** Phyllis motioned to adjourn and Pat seconded. Meeting adjourned at 10:40.

Submitted by,

Pat Bachetti

Minutes not official until reviewed at a subsequent meeting.

